



BUILDING PERMIT APPLICATION

Date of Application: _____ **Permit #** _____

Applicant Name: _____ **Phone:** _____

Mailing Address: _____

Email: _____

Lot #(s) proposed work to be done: _____ **Section:** _____

Indicate what you are planning to build, place, add-on to, size, etc.

Attach drawing if available.

PERMIT TYPE REQUESTED

If construction or delivery exceeds the expiration date of this permit (6 months from the date of application), you will need to obtain a renewal permit. If a renewal permit is not obtained or approved you may be subject to fines. *RV permits are a one time fee.

_____ **\$75.00 Residential structures including tiny homes, manufactured homes and stick built homes.**

_____ **\$40.00 Residential external additions on existing structures including attached and free standing garages, carports and storage buildings.**

_____ **\$50.00 RV Parking Permit***

_____ **\$25.00 Residential Permit Renewal**

_____ **\$100.00 Commercial structures**

_____ **\$50.00 Commercial Permit Renewal**

It is highly recommended that a survey is obtained to insure you are building within the required setbacks:

(a) Buildings on non-corner lots shall not be located nearer than:

- (1) 20 feet from the front property line.**
- (2) 5 feet from each side property line.**
- (3) 5 feet from the rear property line.**

(b) Buildings on corner lots shall not be located nearer than:

- (1) 20 feet from the front property line.**
- (2) 10 feet from a side property line which borders a street.**
- (3) 5 feet from the other side property line.**
- (4) 5 feet from the rear property line.**

****RV Parking Permit only issued in sections zoning allows and requires sewage disposal to be at an approved dump site for that purpose, or in an approved on-site sewage system. Dumping such on the property in any other manner is strictly prohibited as a health hazard by state laws and will result in immediate revocation of this permit and financial penalties allowed by law.***

In filing this application, I understand that the City of Howardwick cannot act as my architect or legal representation, but represents the public in enforcing city codes designed to protect the public right to safety and well being associated with fire or health hazards, protection from environmental hazards, nuisance violations, unsafe building conditions, and violation of any city or state regulation, statute or ordinance. Reference International Building Code.

I further understand and acknowledge that all electrical, sewer and water utilities constructed, installed or maintained within this Municipality must meet the requirements of all State and Federal Laws regarding their installation, construction or maintenance. A *valid septic system permit from TECQ is required prior to a building permit being issued* by the city for any new construction, manufactured home and /or tiny home. Applicant is aware that all structures are required to have correct 911 address posted. 911 address will be issued upon application for permit.

Permit Holder Signature: _____

City Official Approving Permit: _____

Variance required for permit to be issued: Yes _____ No _____

If variance required for council approval, please provide applicant with forms to make request. Attach this application to variance paperwork.

